

## **BUCKERELL PARISH COUNCIL**

### **Minutes of the Annual Meeting of the Parish Council and the Annual Parish Meeting held on Tuesday 14<sup>th</sup> May at Buckerell Parish Church**

#### **Those Present**

Mrs. Kate Pratt  
Mrs. Jenny Palfrey  
Mr. Steve Stone  
Mr Ryan Knight  
Mr Stuart Bader  
Mrs Susie Bond – Independent Councillor  
Mrs. Claire Wright – Independent Councillor  
Mrs. Wendy Wayne  
Mrs Heloise Marlow – Clerk  
PC Phil Anning  
Jane Davis – Ottery Help Scheme

#### **1. Apologies**

None received.

**ACTION**

#### **2. Minutes**

The minutes of the meeting held on Tuesday 5<sup>th</sup> March 2013 were agreed and signed.

**3. Welcome to our new Councillors – Susie Bond and Claire Wright** – On behalf of the Council Mr Steve Stone welcomed Susie Bond as the new Feniton and Buckerell Councillor together with Mrs Claire Wright the new Devon County Council Independent Councillor elected following the resignation of Councillor Roger Giles. Both Councillors and the Parish Council expressed their pleasure at working together for the benefit of the local communities. Kate Pratt suggesting that a letter of thanks be sent to Mr Roger Giles for all his hard work – Steve Stone confirming that this was something he would be suggesting in his Chairman's report and something he would be happy to do. It has also been suggested that Mr Giles be invited to open the Buckerell Summer Fete this year on 13<sup>th</sup> July – JP will liaise with the BAC and Roy Williams.

**SS/JP**

#### **4. Otter Help Scheme**

Jane Davis from the Otter Help Scheme provided a presentation on the scheme which has been chosen as Buckerell's beneficiary of the Parishes Together Fund – as have several other parishes. The scheme works in Ottery St Mary and surrounding parishes helping people with a wide variety of matters. The additional funding provided is to be used to put a 12 month spotlight on the Scheme and help them promote the scheme, attract more volunteers and donors. The amount raised by the Parishes Together Fund is £12,700 - £200 was raised by Buckerell. The aim is to support local communities to help themselves and to give the scheme a future. New leaflets are being produced to get the information out there – As an overview the scheme provides:

- Transport to and from medical appointments/hospital visits – there is a charge for this to cover volunteer's expenses
- Bereavement support – 1:1 – Volunteers not counsellors – and Group meetings once a month
- Memory cafe in Ottery St Mary – The Otter Help Scheme would like to develop this with the help of volunteers. Home visits are also provided.
- General visiting and befriending

- Sit for carers – on an ad hoc basis – one off occasion – but they don't provide care.
- Tuesday group – once per month – meeting new people over a cup of coffee.
- Voluntary nail cutting service – NHS trained but not podiatrists.
- Wheelchair hire
- Individual requests for help e.g. returning library books, understanding how a Kindle works.

Referrals come from individuals or from GPs – the scheme is based at the medical centre in Ottery St Mary. Currently the Scheme is not supporting anyone in Buckerell nor are there any volunteers – they appreciate that we are near Honiton with TRIP and its own Memory Cafe- TRIP has its own vehicles whereas the Scheme rely on volunteers drivers.

Mr Stone suggested that we put a piece in the BUGLE to increase village awareness to the scheme – we can also put something on the new website – with a link to the Otter Help Scheme website- we also have the village email. There was then a discussion about OHS having a stall at the fete – Jane Davis is away that weekend but she will look at one of their trustees attending – Mrs Marlow to email her details.

**HM**

### **5. Election of Chair and Vice Chair**

Wendy Wayne proposed that Mr Stone should continue as Chair and this was seconded by Mrs Pratt. Mr Stone agreed to continue in the role.

Mr Stone asked Mrs Pratt if she would continue with the role of Vice Chair and she agreed.

Jenny Palfrey proposed Mrs Pratt and this was seconded by Mrs Wayne.

### **6. ALLOCATION OF PORTFOLIOS**

The following areas were allocated to individual councillors;

COUNCILLOR(S)	AREA OF RESPONSIBILITY
Mr Stuart Bader	Roads and Drains, Snow Warden
Mrs Jenny Palfrey & Mrs Kate Pratt	Planning
Mrs Wendy Wayne and Mr Ryan Knight	Trees & Footpaths
Mr Ryan Knight	Website

### **7. POLICE REPORT**

PC Anning submitted a written report to the meeting and a copy is included as appendix I.

The main points of the report were that Buckerell is only one of two parishes with nil recorded crime. This is following the trend of less reported crime nationwide. However PC Anning recommending that residents should none the less secure their sheds/outbuildings and houses. Most crime is opportunistic crime. PC Anning also recommending that residents should identify their property – Honiton police will mark items for free – this is to be advertised in the Bugle and on the website. Anyone wishing to make use of this service should email PC Anning on [Honiton@devonandcornwall.pnn.police.uk](mailto:Honiton@devonandcornwall.pnn.police.uk)

As regards items in the house PC Anning recommends using "selectamark" and using your postcode.

The use of the 101 number for non-emergencies was to be encouraged and PC Anning pointed out that the cost of the call was only 15p regardless of how long the call lasted. If anything suspicious is seen people should report it, the police would decide what action to take. For emergencies i.e. when a crime is in progress the 999 number should be used.

As regards speeding in the village, a speed trap test had been done – there was insufficient number of cars and cars speeding to take the matter further.

## **8. PUBLIC QUESTIONS**

There were no members of the public present. However Penny Mears had written to the Council and a copy of her letter is attached. Stuart Bader will address points 1 and 2 with Steve Stone dealing with point 3.

## **9. ANNUAL AUDIT**

Mrs Marlow confirming that she was dealing with this with the assistance of Richard Reeve.

## **10. FINANCE**

- i. The balance at the bank on 21<sup>st</sup> April 2012 was £3,406.57
- ii. The following payments to be approved were proposed by Mrs Pratt and seconded by Mr Stone;
  - a) Community First (Insurance) - £144.59
  - b) David Wayne Plastics Run April and May - £30.00
  - c) Heloise Marlow – Clerks expenses Feb- April £150.00.

Mrs Wayne asking whether there is any money left in the memorial pots budget and Mrs Palfrey confirming that there was about £60 left. Mrs Wayne suggesting that the money be used to plant elsewhere in the village and this was agreed.

Mr Stone noting that the Parish Council had yet to contribute to the costs of the Bugle and inviting Mrs Wayne to ask David Wayne for an invoice for 2012 and 2013.

## **11. COUNCILLOR Wright's REPORT**

- i. Councillor Wright reported that Cranbrook was being built quite quickly now – about 200 houses have been built and they are being filled at a rate of about 10 a week. Feniton is still the subject of 3 planning applications which are going to public enquiry with a further 83 houses in the wings and other landowners waiting for the outcome of those planning applications. More planning applications are being made in Ottery St Mary – only 300 additional houses were agreed in the local plan but already 430 have been allowed on appeal. She had a meeting with DCC Education and the local schools and concern was expressed as to how they would cope with this additional housing. King's school is an Academy and as such can refuse to expand – in any event there is no room to expand on the current site. C Wright was asked whether this may mean a catchment change – officially there will be no change.
- ii. As regards the Local Plan – this has yet to go to the Planning Inspectorate – the adopted plan expired in November 2011 – the aim is to complete the process for the new plan by November 2013 but C Wright believes this is unlikely.

## **12. PLANNING**

The Oaks – An application has been made for a larger detached garage – No objections were recorded to the proposal.

On a general planning note Mrs Wayne is still unhappy that mature oaks had been felled at The Oaks – it was agreed that the Councillors would try and identify any other trees in the village where TPOs could be applied for to try and prevent the issue arising again.

## **13. ROADS REPORT**

Flooding – Flood and Emergency Forum EDDC Tuesday 23<sup>rd</sup> July – no councillor was able to attend – Councillor Bond confirming that she would be attending and would report in due course.

## **14. VILLAGE COMMUNICATION**

Mrs Wayne confirming that she has produced a village leaflet which she will circulate.

## **15. TELEPHONE BOX**

**WW**

Mrs Wayne suggesting that the roof of the telephone box requires re-painting – she will contact Mike Carson who carried out the work in 2010 to see if he still has some paint and how much he would charge to repaint the roof.

## **16. Rock Salt**

There are still 2 palletts left – while Mr Ron Galling has confirmed that it can remain at Deer Park Farm for the time being Mr Stone still feels it should be moved – Mr Bader will find out if Feniton would like some rock salt.

**SB**

## **17. PARISHES TOGETHER PRESENTATION**

– see above

## **18. WEBSITE**

Ryan Knight confirming that he has produced a village website using wordpress. He will email the link to the rest of the Council. Content is now required and 2/3 further authors are required – it was suggested that the Clerk deal with the documentation page and local services page. Ryan will continue to maintain the website but needs help with content. Mrs Wayne will provide the village leaflet and Mrs Marlow past minutes. The website can be open to non councillors.

**RK**

## **19. MATTERS FOR NEXT MEETING**

- i. Mr Stone suggesting that the village organise a special event and seeks ideas. Mrs Wayne suggesting that the Council has a table at the Fete with perhaps a suggestion box and a competition for the children.

- ii. Bus shelter in the village – ideas about this could be discussed at the Fete and on the website.

## **20. DATE OF NEXT MEETING**

Tuesday 16<sup>th</sup> July 2012 at Buckerell Parish Church at 7.30 p.m.

Meeting closed at 9.45 p.m.

## **MINUTES OF THE ANNUAL PARISH MEETING**

1. The Chairman's Report was presented (attached as Appendix II). Mrs Pratt proposed that it be accepted and this was seconded by Mrs Palfrey.
2. Mrs Marlow presented the Annual Financial Report (attached as appendix III).

**SIGNED BY:**

**POSITION**

**DATE:**

## **Appendix I**

See attached

## **APPENIDIX II**

### **Buckerell Parish Council - Chairman's Report 2012/13**

Buckerell Parish Council held 4 meetings during the year. These meetings have been regularly attended by County Councillor Roger Giles to whom we are very grateful for his contribution and support. He will be greatly missed following his decision to step down from his position on Devon County Council. The Parish Council appreciated this positive link with Devon County Council which Roger provided. The Council looks forward to working with his successor Claire Wright.

The Parish Council has continued with the regular business including, maintenance of areas of the village and the surrounding area, identifying and resolving highways repairs, raising relevant observations to planning applications and being the representing 'eyes and ears' for Buckerell at EDDC. In addition the Parish Council has been extremely busy with a number of projects.

### **Precept**

Despite all the government cutbacks and pressure on public services, we have again been able to hold the 2013 Precept at approximately the same level as the previous year.

### **Roads and Drainage**

Continual negotiations with the County Council take place regarding minor repairs to weather damaged roads. A number of important problems have been addressed and fixed and others are in progress. We are pleased that good relationships continue with our contact at Highways and we continue to get timely responses to issues we raise, many thanks to Kate Pratt for all her work on our behalf in this area.

The speed of traffic through the village is a constant concern despite the 30 mph limit finally being introduced after 13 years of requests. The Parish Council is fully aware that many people are ignoring the limit and are liaising constantly with County Council and the police over the matter. The BPC have encouraged the use of the Speed Indicator Device (SID) to instigate a speed awareness programme. Particular thanks to the Police, PC Philip Anning and PC Clive Vickery, for their continued attendance, support and encouragement in reminding us to be ever vigilant with regard to potential criminal activity in the village.

## **Parish Councillors**

It was a difficult start for the Parish Council to this year's programme, a previous Chairman and Councillor, Steve Mear, a passionate supporter of the Parish lost his battle against illness. Steve was an avid supporter of the Parish Council and all things 'Buckerell'. The loss of Steve continues to be felt in the village and he is missed by all that knew him and had the pleasure of working with him.

We also received the resignation of the then current Chair, Sonya Gallantree who had been a long serving member and active participant of the Council. Sonya's contribution to the working of the council has been essential and we thank her for all her work over the past years. We should also remember that Karen Denny, an enthusiastic member of Buckerell Parish Council, sadly passed away in February 2012

Therefore the Parish Council embarked on a challenging and testing period and I am very grateful to Jenny Palfrey and Wendy Wayne who became Councillors to the Parish, and more recently we have the additional support of Stuart Bader and Ryan Knight to the BPC. Kate Pratt and myself act as Vice Chair and Chair.

In November of the year Richard Reeve resigned as Parish Clerk to the council and I thank him for all the meticulous work, advice and guidance that he contributed throughout his tenure. We welcomed Heloise Marlow to the vacant role of Parish Clerk. Heloise is an excellent addition to the team and has readily taken on board the role and now provides excellent support to the Council.

All the Councillors continue to look after their areas of responsibility with genuine fortitude and concern for the community and the system continues to work well. A mention of thanks also goes to Kate for her endurance, support and hard work during this difficult year and to Jenny and Wendy for successfully absorbing and managing the roles presented to them. Stuart and Ryan are new but are already putting themselves forward for several activities to support their fellow councilors.

Externally, Graham Brown resigned from his position as the EDDC representative for Buckerell and following the recent by-election, Susie Bond now represents Buckerell and we look forward to welcoming her to our future meetings.



## **Planning**

In planning terms, we are a very small community, and by other village standards this has been a relatively quiet year, with not too many applications coming before the council.

Two new houses are now nearing completion at the old 'Oaks' site and we have witnessed a pioneering legal process by EDDC to acquire one of the Butts cottages, which had fallen into dis-repair.

The next two years will see perhaps the biggest changes for parish and town councils since 1894. Glimpses of the fledgling Localism Bill, give fair warning of the greater responsibilities that are likely to fall on local councils and we need your input and participation to maintain Buckerell parish as the village that you want to be part of and live in.

## **General**

A new 'Buckerell' bench replaced the ageing seat opposite the war memorial thanks to Roger Giles and his very generous donation from the Community Fund. There are plans to create a Buckerell Parish Council website and the BPC will continue to support the village Bugle. Huge thanks to Dave Wayne for his contribution and efforts, not only in generating this valuable piece of communication, but for his continued support of dealing with the plastics waste, that without Dave's involvement would have been an ever-present problem. As a previous Chair of the BPC, Dave has always been willing to help and support the needs of the other members of the Council and we need to thank him publicly for his efforts.

There are several initiatives to work with other local councils to support various activities, which my fellow councilors regularly deal, with however we welcome members of the public at our all meetings. This is a two way process and it is important that we are all kept aware of issues that affect Buckerell and I would encourage you to participate when you can.

My thanks also go to the Parishioners of Buckerell for your support for our many ventures. The Parish Council will continue to strive and help all its Parishioners whenever and wherever possible.

Stephen Stone

Chairman, Buckerell Parish Council

**Appendix III**

**Buckerell Parish Council**

**Accounts for year ending 31.3.2013**

**Bank Reconciliation**

**Balance at bank 31.03.13** **£2071.57**

**31.03.13 balance c/fwd** **£2071.57**

**Cash Book**

**Opening Balance** **£752.67**

**Plus Receipts** **£3034.00**

**Less: payments** **£1815.10**

**Closing balance as at 31.03.13** **£1971.57**

**Prepared by:**  
**Clerk/RFO**

**Date: 14.5.13**