

## **BUCKERELL PARISH COUNCIL**

### **Minutes of the Annual Meeting of the Parish Council and the Annual Parish Meeting held on Wednesday 16<sup>th</sup> May 2012 at Doug's Shed, Splatthayes**

#### **Those Present**

Mrs. Kate Pratt  
Mrs. Jenny Palfrey  
Mr. Steve Stone  
Mr. Roger Giles – Independent Councillor  
Mrs. Wendy Wayne  
Mr. Richard Reeve – Clerk  
PC Phil Anning

**ACTION**

#### **1. Apologies**

Apologies were received from Councillor Graham Brown who was unable to attend due to illness.

#### **2. Election of Chair and Vice Chair**

Following the resignation of Mrs Gallantree, Mrs Pratt proposed that Mr Stone should take over and this was seconded by Mrs Palfrey. Mr Stone agreed to accept the role and asked that it be put on record that Mrs Gallantree's contribution to the working of the council would be missed and thanked her for all her work over the past years.

Mr Stone asked Mrs Pratt if she would take on the role of Vice Chair and she agreed. Mr Stone proposed Mrs Pratt and this was seconded by Mrs Wayne.

#### **3. COUNCILLOR VACANCY**

Mr Reeve advised that the vacancy caused by Mrs Gallantree's resignation could be filled after 25<sup>th</sup> May by co-option.

#### **4. POLICE REPORT**

PC Anning submitted a written report to the meeting and a copy is included as appendix I.

The main points of the report were that whilst the parish remained a low level crime area, the number of recorded crimes had increased over the past year from 3 to 7.

The use of the 101 number for non-emergencies was to be encouraged and pointed out that the cost of the call was only 15p regardless of how long the call lasted. If anything suspicious is seen people should report it, the police would decide what action to take. For emergencies i.e. when a crime is in progress the 999 number should be used.

PC Anning reminded the meeting that the "Stop a Thief" scheme is still running and people should take advantage of it.

#### **5. ALLOCATION OF PORTFOLIOS**

The following areas were allocated to individual councillors;

COUNCILLOR(S)	AREA OF RESPONSIBILITY
Mrs Kate Pratt	Roads
Mrs Jenny Palfrey & Mr Steve Stone	Planning
Mrs Wendy Wayne	Trees & Footpaths
Mr Steve Stone	Snow Warden

#### **6. PUBLIC QUESTIONS**

There were no members of the public present.

**7. FINANCE**

- i. The balance at the bank on 21<sup>st</sup> April 2012 was £2051.20
- ii. The following payments to be approved were proposed by Mrs Pratt and seconded by Mr Stone;
  - a) Community First (Insurance) - £144.59
  - b) David Wayne Plastics Run April - £15.00
  - c) T.R.I.P - £50.00
  - d) Hospiscare - £50.00
  - e) Douglas Cowan – Room Hire March & May - £30.00
- iii. Following Mrs Gallantree’s resignation, it was agreed that the four remaining councillors would be signatories to the council’s bank account i.e. Mr Stone, Mrs Pratt, Mrs Palfrey and Mrs Wayne. A form to update the signatories was completed and signed and Mr Reeve would sort it out with the bank. **RR**
- iv. A discussion about finances in general was held and it was agreed that Mr Reeve would supply a copy of the accounts’ spreadsheet and also a copy of the details of how the precept for the current year was made up to each of the councillors. **RR**

**8. COUNCILLOR GILES’ REPORT**

- i. Councillor Giles asked if the council was aware of the latest version of the East Devon Local Plan. Mr Reeve advised that the details had been circulated just prior to the meeting and passed a copy of the map showing the proposed developments within Gittisham Parish. The proposal for 300 homes was a major cause for concern particularly with respect to schools, with Feniton Primary and Kings already being full. To accommodate the additional children which would inevitably come with such a development, would necessitate a revision of the school catchment areas, which would have a direct impact on children within Buckerell. The apparent reason for these houses being located in this particular area was that there were no suitable sites within the Honiton Town boundary. It was agreed that an initial response in opposition to these proposals would be drafted by Mr Stone and Mr Reeve by 29<sup>th</sup> May for circulation to the other councillors for comment, and that a final submission would be sent to EDDC before the deadline of 11<sup>th</sup> June. **SS & RR**
- ii. Councillor Giles reported that he was on a task force looking at the development of local hospitals and that following a campaign a proposal to restrict maternity services at Honiton Hospital had been withdrawn.

**9. PLANNING**

- i. The Oaks – Despite the objections of the council this application was allowed to proceed, the council was disappointed that EDDC failed to answer the concerns raised about the proximity to the power lines. They appeared to miss the point that it was the effect the power lines might have on the people living in the property not the effect the property might have on the power lines. Secondly they failed to acknowledge that the Wild Life Assessment was carried out after the site had been cleared not before. This is setting a dangerous precedent for future developments. It was agreed that Councillor Brown be asked to take this up on the council’s behalf, Mr Stone would write to Councillor Brown. **SS**
- ii. Crosshill Farm – Mr Stone advised that Mr Galling of Deer Park Farm had informed him that a revised planning application had been submitted for this site. Mr Reeve stated

that nothing had been received from EDDC but he would check the Planning Web Site. (Subsequent to the meeting, this is confirmed to be correct.)

- iii. Hembury Fort House – an application has been received for remedial work to the property. The council has no objections to this application.
- iv. Rural Area Policy – Mr Reeve advised that a document had been received regarding a review of this policy and he had forwarded it to each of the councillors. A response is required by 11<sup>th</sup> June and could be incorporated into the response to the changes to the East Devon Local Plan.

## **10. ROADS REPORT**

- i. 30 m.p.h. Speed Limit – The advert regarding the introduction of the speed limit was in the Midweek Herald on 11<sup>th</sup> May, anyone objecting must do it by 1<sup>st</sup> June. It is hoped that the speed limit will be introduced in the next couple of months.
- ii. Flooding – The flooding that occurred on 24<sup>th</sup> April at the junction of Orchard's Farm was discussed. It was noted that it took three days to go down. Whilst there has been flooding here in the past, this was significantly worse than on previous occasions. Mr Reeve advised that he had photographs taken in 2008, 2010 and 2012, it was agreed that he should produce a one page sheet with photographs from each year. Councillor Giles informed the meeting that any issues with flooding should be sent to John Hopkins at Devon County Council. **RR**
- iii. The state of the road down to Feniton was also raised, this should also be referred to John Hopkins. **KP**
- iv. Mrs Palfrey asked who was responsible for the road leading to Orchard's Farm, Councillor Giles advised that John Hopkins would be able to provide an answer to the question.

## **11. BUTTS COTTAGES**

Mr Reeve advised that he had received an e-mail from EDDC stating the case was in court on 7<sup>th</sup> June and that the council hoped they would be granted the enforced sale on that date.

## **12. DIAMOND JUBILEE**

- i. Mugs – Mrs Wayne advised that the BCA had asked for a contribution towards the cost of providing Jubilee Mugs to all village children. It was agreed that a contribution of £100 would be provided, this was proposed by Mr Stone and seconded by Mrs Pratt.
- ii. Event – a flyer giving full details would be distributed shortly.

## **13. VILLAGE COMMUNICATION**

- i. It was agreed that the minutes of this meeting would be circulated via e-mail to all people on the village e-mail list. The covering e-mail would ask all recipients to opt out of receiving future communications from the Parish Council.
- ii. Mr Stone advised that he was hopeful that someone would take over the production of the Buckerell Bugle. He also suggested a vote of thanks for Mr Reeve and Mrs Craig-Macquaide for their work over the past 9 years. This was proposed by Mrs Pratt and seconded by Mrs Palfrey.

- iii. The question of giving access to the village e-mail list to the BCA was raised. Currently people wanting an e-mail to go the village list send it to Mr Reeve who simply forwards it. If the BCA wanted direct access to the list, Mr Reeve advised that under the Data Protection Act, it would be necessary for the BCA to provide the name of someone who would be responsible for the list and they would have to sign undertakings on how they would use the list. Any breach of the undertakings could leave that person subject to prosecution. One possible solution was that he could send an e-mail to all people on the list asking if they were happy to have their address passed to the BCA, however he would still need the name of the person who would be looking after the list. Mrs Wayne thought that the BCA needed someone to look after communications who could control the list.

**14. TELEPHONE BOX**

- i. Someone was needed to look after the telephone box now Mr Scarratt had moved out of the village. It was agreed that a notice would be put in the box asking if anyone was interested.
- ii. Mrs Wayne agreed to organise an Art Competition linked to the telephone box.

**WW**

**15. MATTERS FOR NEXT MEETING**

- i. Parking at 4 Hillside – The tenants of this property which is owned by EDDC have moved out, concern was expressed at the absence of parking at this property. This was not a problem before as the previous tenants were not car drivers. As this is an EDDC issue, Councillor Brown to be asked to find out what will happen.
- ii. Waste Plan Consultation

**16. DATE OF NEXT MEETING**

Wednesday 18<sup>th</sup> July 2012 at Doug's Shed, Splatthayes at 7.30 p.m.

Meeting closed at 9.10 p.m.

**MINUTES OF THE ANNUAL PARISH MEETING**

1. The Chairman's Report was presented (attached as Appendix II). Mrs Pratt proposed that it be accepted and this was seconded by Mrs Palfrey. Mr Wayne and Mrs Gallantree were thanked for their help in producing this report.
2. Mr Reeve presented the Annual Financial Report (attached as appendix III). He also advised that someone was needed to audit the accounts. Mrs Wayne would ask one of the people she worked with at a charity if they were prepared to do it.
3. Annual Governance Statement was presented and agreed.

**SIGNED BY:**

**POSITION:**

**DATE:**

## **Appendix I**

### **BUCKERELL ANNUAL PARISH MEETING – 16/05/12**

#### **7 Crimes 2011/12**

3 Crimes – 2010/11  
2007/08

2 Crimes – 2009/2010

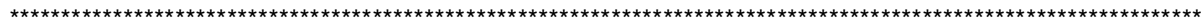
4 Crimes – 2008/09

5 Crimes –



#### **BUCKERELL PARISH**

4 Theft	Three thefts from commercial premises. Items stolen – heating oil, two handbags and a drain cover.
1 Non Dwelling Burglary	Forced entry to commercial premises but nothing stolen.
1 Assault on Police	Whilst dealing with a neighbour dispute Police Officer assaulted.
1 Criminal Damage	Graffiti spray on door to commercial premises.



#### **Summary**

- The 'Stop a thief' scheme launched in April 2009 in conjunction with Honiton NFU is still ongoing. Alarms are available for people to borrow from the Honiton Rural Neighbourhood Policing Team, free of charge. We will visit you, explain how the alarm works, install one and leave it with you as a trial.
- Several cross border operations have taken place with Avon & Somerset and Dorset Police in order to combat the rural burglaries and disrupt criminal activity across the area.
- We will continue to be at the mobile library whenever possible and attend Parish council meetings. If have any concerns or questions then please come along and have a chat.
- 101 – Non Emergency Number  
While 999 is a well recognised number to report emergencies, the 2010 British crime survey found only 54 per cent of the public knew which telephone number to call if they wanted to speak to the local police about policing, non-urgent crime and antisocial behaviour issues. The introduction of the 101 number will help communities to keep neighbourhoods safe by connecting them directly with their local police.  
This new number will not change the way the Force responds to non-urgent calls which will still be received by call handlers in our control rooms.

Calls to 101 will cost 15p per call, irrespective of how long that call lasts. This cost applies to landlines and mobile phones, the first time that anyone calling about a non-emergency will know exactly how much it will cost them.

In an emergency, such as when a crime is in progress, when there is danger to life or when violence is being used or threatened, the public will still call 999.

## **APPENIDIX II**

### **BUCKERELL PARISH COUNCIL** **CHAIRMAN'S REPORT 2011/2012**

The year has seen a number of changes to the make up of the council. At the start of the year, Mr Steve Stone and Mrs Karen Denny joined the council. In November, Mr David Wayne stood down from his position as Chairman and also resigned from the council. Mr Wayne's contribution to the running of the council will be sadly missed. Mrs Sonya Gallantree agreed to take the Chair until the next AGM. Sadly, in February, Mrs Karen Denny passed away. In March Mrs Jenny Palfrey and Mrs Wendy Wayne were co-opted to the council to replace Mr Wayne and Mrs Denny. The council also notes the passing of Mr Maurice Dean in July, Mr Dean was a former Chairman of the Parish Council and had served as a councillor for over 10 years.

The Parish Council appreciates the continued support from our local police offers, PC's Vickery and Anning. Whilst there have been very few incidents during the past year, their advice on how to handle those that did occur, has been invaluable. The council also thanks Councillor Roger Giles for his regular attendance at meetings and his advice and support. His help during the roadworks which coincided with Mrs Denny's funeral was particularly appreciated as was his support for the introduction of the 30 m.p.h. speed limit.

The Village Plastics Scheme continues to increase in popularity with over a third of households taking advantage of it, The Parish Council would like to put on record their thanks to Mr David Wayne and Mr Ross Scarratt for collecting the plastics and taking them to the tip. The quantities involved mean there is a significant reduction in the amount of plastic being sent to landfill from the village.

The deteriorating condition of the Parish Noticeboard had been a concern for a while and it was decided in July that it would be more cost effective in the long run to replace it, rather than continue to carry out minor repairs. It was agreed at the November meeting that a new noticeboard should be purchased. This was delivered and erected in January.

It seems that the Parish Council's request for a 30 m.p.h. speed limit in the village will finally come to fruition during the coming year. Whilst the area of the limit is not exactly what we wanted, it is a significant step forward.

The problem with the semi-derelict Butts Cottages has still not been resolved but again there appears to be some progress.

Sonya Gallantree  
Acting Chair

## **Appendix III**

### **Buckerell Parish Council** **Accounts for year ending 31.03.2012**

#### **Bank Reconciliation**

<b>Balance at bank 31.03.12</b>	<b>£821.70</b>
<b>Less outstanding cheques</b>	<b>£69.03</b>
<b>31.03.12 balance c/fwd</b>	<b>£752.67</b>

#### **Cash Book**

<b>Opening Balance</b>	<b>£1,223.44</b>
<b>Plus Receipts</b>	<b>£2,420.00</b>
<b>Less: payments</b>	<b>£2,890.77</b>
<b>Closing balance as at 31.03.12</b>	<b>£752.67</b>

**Prepared by:**  
**Clerk/RFO**

**Date:**